

Annual Return 2009 (Online)



THE ATIAMAH CHARITABLE TRUST

Charity Number: 1105187

Submitted on 08 May 2010

Some of the information you give in this form will become publicly available on the Register of Charities in accordance with the Charities Act 1993, as amended by the Charities Act 2006. These fields are marked - **P**

This form shows the information you have entered through the Annual Return 2009 Online.

The Annual Return was submitted online by MRS ANNE CLIFFORD on 08 May 2010. You do not need to send us a signed copy once the document has been submitted.

PART A - Charity Information

A1 - FINANCIAL YEAR

This Annual Return should be completed for financial years ending on or after 1st January 2009.

Financial year start - P :	01 January 2009
Financial year end - P :	31 December 2009
Next financial year end:	31 December 2010

A2 - INCOME AND EXPENDITURE

This shows your charity's income and expenditure for the financial year shown at A1. PLEASE NOTE THESE FIGURES ARE ROUNDED TO THE NEAREST POUND.

Income - P :	£41,516
Expenditure - P :	£12,533

A3 - CHARITY CONTACT

The contact details for your charity are printed below.

Your current contact is an: Individual

Title:	MRS
Personal Names:	ANNE
Family Name:	CLIFFORD
Suffix:	
Preferred Name - P :	MRS ANNE CLIFFORD
Date of Birth:	03 September 1949
Telephone - P :	01275332924
Mobile:	
Your contact details as shown on the Register of Charities are - P :	MRS ANNE CLIFFORD HIGH BARN WINFORD ROAD CHEW MAGNA BRISTOL BS40 8QQ

A4 - EMAIL FOR CHARITY COMMISSION USE

This is an address that will only be used by the Commission for contacting the charity, for example when issuing a password for our online services or for mailing reminders.

Your current private email address: annclifford23@hotmail.com

A5 - EMAIL FOR PUBLIC DISPLAY

This is a public address that will be displayed on the Register of Charities.

Your current public email address - **P**: info@atiamah.com

A6 - CHARITY WEBSITE

If the charity has its own website and we hold the address, a hyperlink will be available for the public to access the site from the charity's entry on the Register of Charities.

Your current charity website - **P**: www.atiamah.com

A7 - CORPORATE TRUSTEE

Your charity has no corporate trustees.

A8/A9 - CURRENT AND NEW INDIVIDUAL TRUSTEES

Printed below is the list of current trustees who are individuals that we hold for your charity.

Please note, the addresses given should be the trustees' home address rather than a work or the charity address. Please ensure that we have a complete set of details for each trustee. Trustees without a complete set of details may not be recorded on our Register of Charities.

We only publish trustee names on the Register. Other personal details are not made publicly available.

The Commission may email trustees who have given us a personal email address with important updates about trusteeship from time to time. Your charity has told us that their trustees **wish to receive these updates**.

Trustee 1

Title:	MRS
Personal Names:	ANNE
Family Name:	CLIFFORD
Suffix:	
Preferred Name - P :	MRS ANNE CLIFFORD
Date of Birth:	03 September 1949
Address:	HIGH BARN WINFORD ROAD CHEW MAGNA BRISTOL
Post Code:	BS40 8QQ
Telephone:	01275332924
Email:	
Chair of the Charity - P :	NO

Trustee 2

Title:	MRS
Personal Names:	KATIE NICOLE
Family Name:	DIGHE
Suffix:	
Preferred Name - P :	KATIE DIGHE
Date of Birth:	31 October 1972
Address:	LITTLE BARN HOUSE BATTLE LANE CHEW MAGNA BRISTOL
Post Code:	BS40 8PX
Telephone:	07967019340
Email:	
Chair of the Charity - P :	NO

Trustee 3

Title: MRS
Personal Names: PATRICIA ANN
Family Name: SHAH
Suffix:
Preferred Name - **P**: MRS ANN SHAH
Date of Birth: 04 June 1942
Address: SELMA
WINFORD ROAD
CHEW MAGNA
BRISTOL
Post Code: BS40 8QQ
Telephone: 01275 332254
Email:
Chair of the Charity - **P**: YES

Trustee 4

Title: MR
Personal Names: ALASTAIR JOHN
Family Name: RODERICK
Suffix:
Preferred Name - **P**: ALASTAIR RODERICK
Date of Birth: 05 November 1978
Address: 138 BARNSBURY ROAD
LONDON
Post Code: N1 0ER
Telephone: 0207 837 6394
Email:
Chair of the Charity - **P**: NO

Trustee 5

Title: MR
Personal Names: JOHN LESLIE
Family Name: SEWART
Suffix:
Preferred Name - **P**: JOHN SEWART
Date of Birth: 03 April 1941
Address: LITTLE BARN HOUSE
BATTLE LANE
CHEW MAGNA
BRISTOL
Post Code: BS40 8PX
Telephone: 01275 332482
Email:
Chair of the Charity - **P**: NO

Trustee 6

Title: MR
Personal Names: RAYMOND ANDREW
Family Name: LOCKEY
Suffix:
Preferred Name - **P**: RAY LOCKEY
Date of Birth: 23 December 1946
Address: SMITHAMS VIEW
COOMBE LANE
EAST HARPTREE
BRISTOL
BS40 6BG
Telephone: 01761 221831
Email: rlockey91@btinternet.com
Chair of the Charity - **P**: NO

Trustee 7

Title: MRS
Personal Names: HELEN
Family Name: MILLER
Suffix:
Preferred Name - **P**: MRS HELEN MILLER
Date of Birth: 27 December 1944
Address: 3 CHURCH SQUARE
CLUTTON
BRISTOL
BS39 5SH
Telephone: 01761453647
Email:
Chair of the Charity - **P**: NO

Trustee 8

Title: MRS
Personal Names: MERCIA
Family Name: BRAYBROOKE
Suffix:
Preferred Name - **P**: MRS MERCIA BRAYBROOKE
Date of Birth: 28 June 1953
Address: JASMINE COTTAGE
TUNBRIDGE ROAD
CHEW MAGNA
BRISTOL
BS40 8SP
Telephone: 01275331545
Email: mercia@lifetransition.co.uk
Chair of the Charity - **P**: NO

Trustee 9

Title: DR
 Personal Names: WENDY
 Family Name: MORRIS
 Suffix:
 Preferred Name - **P**: DR WENDY MORRIS
 Date of Birth: 10 November 1962
 Address: 9 HIGH STREET
 CHEW MAGNA
 BRISTOL
 Post Code: BS40 8PR
 Telephone: 01275332756
 Email:
 Chair of the Charity - **P**: NO

A10 - LINKED CHARITIES

We have no active linked (subsidiary or constituent) charities associated with this charity. If this is incorrect please call our contact centre on 0845 3000 197.

A11 - AREA OF OPERATION IN ENGLAND AND WALES

Shown below is the area in England and Wales that we currently hold for your charity - **P**.

- 1 Throughout England and Wales

A12 - AREA OF OPERATION OUTSIDE ENGLAND AND WALES

Shown below is the country outside England and Wales that we currently hold for your charity - **P**.

	Country	Spent between £1 - £10,000	Spent over £10,000
1	GHANA		

A13 - CHARITY CLASSIFICATION

Printed below are the details we currently hold for your charity.

WHAT your charity sets out to do - **P**:

	101 General Charitable Purposes
✓	102 Education/Training
✓	103 Medical/Health/Sickness
	104 Disability

✓	105 Relief of Poverty
✓	106 Overseas aid/Famine relief
	107 Accommodation/Housing
	108 Religious activities
	109 Arts/culture
	110 Sport/recreation
	111 Animals
	112 Environment/Conservation/Heritage
	113 Economic/Community development/Employment
	114 Other charitable purposes

WHO your charity helps - **P**:

✓	201 Children/Young people
✓	202 Elderly/Old People
✓	203 People with disabilities
	204 People of a particular ethnic or racial origin
	205 Other charities/Voluntary bodies
	206 Other defined groups
	207 General public/Mankind

HOW your charity operates - **P**:

✓	301 Makes grants to individuals
✓	302 Makes grants to organisations
	303 Provides other finance
	304 Provides human resources
	305 Provides buildings/facilities/open space
✓	306 Provides services
	307 Provides advocacy/advice/information
	308 Sponsors or undertakes research
	309 Acts as umbrella or resource body
	310 Other charitable activities

A14 - CHARITY ACTIVITIES

Your charity has given us the following brief description of its current activities - **P**.

The Atiamah Trust is helping poor communities, in the Upper East Region of Ghana, to help themselves by supporting health, education and farming. The Trustees work hard to fundraise, organising events, appealing for donations and applying for grants.

A15 - UK VOLUNTEERS

Your charity has opted not to answer the question on UK volunteers.

A16 - CHARITY'S MAIN BANK/BUILDING SOCIETY ACCOUNT

Below are the current details we hold about your main bank or building society account. Account details are not available to the public. For security purposes we have not printed the full account number.

Bank name:	HSBC BANK PLC CHEW MAGNA
Sort code:	40-17-49
Account number:	****8016
Account name:	THE ATIAMAH CHARITABLE TRUST

REPORTING SERIOUS INCIDENTS

As soon as possible, you should report to the Commission and incidents that cause a significant loss of funds or pose serious risks to a charity's beneficiaries, resources or reputation.

If any of the serious incidents listed below have occurred since your last return, you should notify the Commission immediately if you have not already done so.

SERIOUS INCIDENTS

- Fraud, theft or significant loss of funds or other property.
- Significant sums of money or other property donated to the charity from an unknown or unverified source.
- The charity (including any individual staff, trustees or volunteers) has any known or alleged link to a proscribed(banned) organisation or to terrorist or other unlawful activities.
- A person disqualified from acting as a trustee has been or is currently acting as a trustee of the charity.
- The charity does not have a policy for safeguarding its vulnerable beneficiaries (e.g. children and young people, people with disabilities and the elderly/old people).
- The charity has no vetting procedure to ensure that a trustee or member of staff is eligible to act in the position he or she is being appointed to.
- Suspicions, allegations or incidents of abuse or mistreatment of beneficiaries.
- The charity has been subject to a criminal investigation, or an investigation by another regulator or agency; or sanctions have been imposed or concerns raised by another regulator or agency (e.g. the Health and Safety Executive, Ofsted).

When you report a serious incident we will generally ask you for further details. You may not have all of these but please be prepared to provide as much relevant information as possible about the incident. We are mainly concerned about criminal or unlawful activity, or very serious incidents about a charity that may affect its funds, property, beneficiaries or reputation. Some of the incidents listed may not actually be criminal, but do suggest risks of potential criminal activity or other risks which, if they became reality, would cause serious harm to the charity.

LEGAL OBLIGATION

As part of the charity's Annual Return, trustees must confirm that there are no serious incidents or other matters which they should have brought to the attention of the Commission and have not done so already. Failure to do so will be regarded as a breach of legal requirements.

DATA PROTECTION

Any information you provide to us will be held securely and in accordance with the rules on data protection. Your personal details will be treated as private and confidential and safeguarded and not disclosed to anyone unconnected with the Charity Commission unless you have consented to its release, or in certain circumstances where:

- we are **legally** obliged to do so; or
- disclosure is deemed by the Commission to be **necessary** for the proper discharge of our statutory functions; or
- disclosure is deemed by the Commission to be **necessary** in compliance with our function as regulator of charities; or
- disclosure to a relevant public authority is deemed by the Commission to be both a **necessary** disclosure and subject to an **overriding public interest**.

We will ensure that any disclosure made for this purpose is proportionate, considers your right to privacy and is dealt with fairly and lawfully in accordance with the Data Protection Principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any Information however stored, about identifiable living individuals. As a 'data controller' under the Act, the Charity Commission must comply with its requirements.

ADVICE FOR THE TRUSTEES AND MANAGERS OF THE ATIAMAH CHARITABLE TRUST

The following Guidance may be useful for your trustees. To view these publications, please visit our website at www.charitycommission.gov.uk/publications. If, after reading the guidance you require assistance or feel there is a matter on which you would benefit from advice, please call Charity Commission Direct on 0845 3000 218.

Trusteeship

[CC30 Finding New Trustees](#)

A 'start to finish' guide to help charities to recruit new trustees effectively and increase the range of skills and experience on their board. **Also includes useful information on vetting trustees and the Criminal Records Bureau which may be useful to existing trustees.**

[CC3 The Essential Trustee](#)

This publication replaces the previous CC3, Responsibilities of Trustees, provides guidance to all trustees, and those who are about to become trustees, on what is involved in being a charity trustee.

Working with Children and Vulnerable Adults

[Web Guidance - Safeguarding Children](#)

Children are an especially vulnerable group and the Charity Commission is particularly concerned to stress the importance of proper safeguards within charities for the protection of children.

Accountancy

[CC15 Charity Reporting and Accounting](#)

This guidance should only be used by charities preparing accounts under SORP 2005 and the 2000 Regulations – charities preparing accounts for accounting periods beginning on or after 1 April 2006.

[CC16 Receipts & Payments Accounts Pack](#)

This pack is intended for non-company charities with a gross annual income under £100,000, and who choose to prepare their accounts on the simpler receipts and payments basis.

Reserves

[RS13 Tell It Like It Is](#)

Charities are urged to remove the mystique surrounding their reserves.

Operating Overseas

[Charities Working Internationally](#)

Legal requirements and recommended good practice for charities whose work is either wholly or partly international or overseas based.

Fundraising

[CC20 Fundraising](#)

This booklet explains charity fund-raising law and gives general advice.

DECLARATION

Your Annual Return was submitted online by MRS ANNE CLIFFORD on 08 May 2010, telephone number 01275332924.

MRS ANNE CLIFFORD certified online that:

- the information provided was correct
- it had been or would be brought to the attention of all the trustees
- that the trustees were satisfied that there are no serious incidents or other matters which they should have brought to the attention of the Commission and had not done so already.

Those who give answers that they know are untrue or misleading may be committing an offence.

CONTACT DETAILS

Address

The Charity Commission
PO Box 1329
Liverpool
L69 3DY

Telephone

0845 3000 218

Textphone

0845 3000 219

Email

enquiries@charitycommission.gsi.gov.uk

Web

www.charitycommission.gov.uk